



# NTCHISI DISTRICT COUNCIL

## INVITATION FOR BIDS

DATE OF ISSUE: 21<sup>st</sup> May, 2026

### **REQUEST FOR QUOTATION FOR WORKS IN NTCHISI DISTRICT**

**Ntchisi District Council** has received funds from the Malawi Government under Regional Climate Resilience Program for Eastern and Southern (RCRP 2) in its 2026/2027 Financial Year budget and intends to spend part of the funds through construction works as outlined in the table below:

LOT NO.	DESCRIPTION OF CONSTRUCTION WORKS	LOCATION	PROCUREMENT REFERENCE NUMBER	NCIC CATEGORY	SITE VISIT DATE
Lot 1	Construction of Multipurpose Shelter (Warehouse)	Ntchisi Boma	MW-NSDC-548503-CW-RFQ	500 Million	25 <sup>th</sup> May, 2026
Lot 2	Rehabilitation of Masangano School Blocks	Masangano	MW-NSDC-548477-CW-RFQ	500 Million	25 <sup>th</sup> May, 2026

1. **Ntchisi District Council** now invites sealed bids from eligible bidders.
2. Bidding will be conducted through open tendering procedures under National Competitive Bidding (NCB) procedures as specified in the Malawi Public Procurement and Disposal of Assets Act 2017 and Regulations of the Government of the Republic of Malawi, and are open to all Contractors/bidders from Eligible Source as defined in the Bidding Documents.
3. Interested eligible bidders may obtain further information from **Ntchisi District Council Offices; attention – Procurement and Disposal Officer** on email: [enefulaye@gmail.com](mailto:enefulaye@gmail.com) ], soft copies of the bid document maybe shared upon request by interested bidders, and inspect the bidding documents at the address given below from **08:00 to 12:00; 13:00 to 16:00 hour's local time (Monday to Friday, except national public holidays)**.
4. A complete set of Bidding Documents in English for **both Lots** may be purchased by interested bidders upon payment of a non-refundable fee of **MK20,000.00**. The method of payment will be cash. The Bidding Documents will be collected by the interested bidder. The procurement entity will hold a **pre-bid meeting and site visit on 25<sup>th</sup> May 2026 at the DC's Complex at 10:00am**
5. Bids must be valid for Thirty days after bid opening and must be delivered to the address in **9(c)** and deposited in a box marked **"IPDC Tender Box"** that is placed at the **Entrance to Ntchisi District Commissioner's Offices** at or before **10.00 Hours Local Time on Wednesday 27<sup>th</sup> May 2026**.
6. All Bids will be opened in the presence of the bidder's representative at **Ntchisi Education office Conference Hall (You will be updated if there will be any changes)**. Late bids will be rejected.
7. It is the responsibility of each Bidder to ensure that bids are submitted in accordance with "Instructions to Bidders" in the bidding documents as non-compliance to the instructions will lead to disqualification and rejection of the bid.
8. a) Documents may be inspected, and issued at:  
**The Procurement & Disposal Unit,  
Ntchisi District Council, P.O. Box 1, NTCHISI.**
- b) Documents will be paid for at  
**Cash Office,  
Ntchisi District Council, Ntchisi**
- c) Documents must be submitted to  
**The Chairperson,  
Internal Procurement & Disposal of Assets Committee,  
Ntchisi District Council, P.O. Box 1, NTCHISI  
Tel: Cell: 0999 66 92 34  
enefulaye@gmail.com / chipofyanundwe@gmail.com / andrewchizimati@gmail.com**